



University of Mumbai  
Kharepatan Panchakroshi Shikshan Prasarak Mandal, Kharepatan's  
**ARTS , COMMERCE AND SCIENCE  
COLLEGE, KHAREPATAN**



(Affiliated to Mumbai University No. ICM / I / 558 / 2012 - 13)

At. Swatnrya Sainik Guruvariya Veer Shankarrao G. Pendharkar Educational Campus, Kharepatan  
Tal. Kankavli, Dist. Sindhudurg - 416 703 - (MS) India

Dr. Atmaram Deu Kamble  
**Principal**

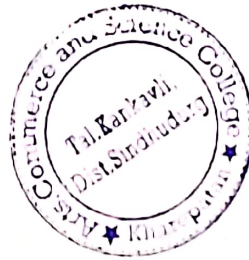
**CRITERION -6 MATRICS 6.3.2**

**Average Percentage of teachers provided with financial support  
to attend Conference/Workshop and towards membership fee of  
Professional bodies during the last five years.**

**Policy Document**

**On**

**Providing Financial Support to Teachers for Attending  
Workshops, Seminars and Membership Fees**



**PRINCIPAL**

Arts, Commerce & Science College, Kharepatan  
At. Kharepatan, Tal. Kankavli, Dist. Sindhudurg

शिक्षणातून पुनर्रचना

पुनर्रचनेतून शिक्षण



University of Mumbai

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Dr. Anuram Desai Kamble

Principal

### Policy Document

On

### Providing Financial Support to Teachers for Attending Workshops, Seminars and Membership Fees

Kharepatan Panchakroshi Shikshan Prasarak Mandal, Kharepatan's Arts , Commerce and Science College Kharepatan believes in empowering faculty by inspiring them to attend different, Workshops, Seminars, and to hold membership of different professional bodies. The faculty members can upgrade their research knowledge and careers through taking the benefit of well-designed Policy of financial support.

#### Scope of the Policy:-

The policy extends to support following research and professional development activities:

1. Participating in Workshops and Seminars
2. To get the membership of the different professional bodies.



## Objectives:-

- 1.To inculcate and promote the research environment within the faculties and hence in the institute
- 2.To motivate the teaching staff for presenting their research work in conferences of national repute.
- 3.To support the teaching staff to understand and discuss opportunities, recent trends, future perspectives in their field of interest through the experts.
- 4.To enhance academic credential of teaching staff in line with the expectations.
- 5.To train and make skilled non-teaching staff.
- 6.To organize career and skill capacity Programme

## Policy Guidelines:-

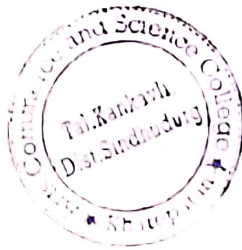
- 1.Financial support for teachers to attend workshops and Seminar to improve their intellectual capacities.
- 2.Financial support to non-teaching staff to attend the different training programmes and workshops.
- 3.Financial assistance is available, and faculty members are encouraged to attend seminars, webinars, workshops
- 4.In the case of national conferences/seminars, applications should be sent to the Principal at least 7 days in advance.

## Reports/Outcome Recording of Such events

- 1.Within a week of returning, the staff member must submit a detailed report together with the bills for reimbursement.
- 2.On submission of original copies of tickets, attendance/ participation certificates, statement of expenditures, and a brief report on the



3. Seminar/Conference/Workshop / Proceedings, the expenses incurred will be refunded.
4. In the case of any training programme attended by the faculty, the details of the Programme /learning experience should be presented to the respective department within a week of their return.
5. Faculty members who attend an international seminar or conference should work on publishing their work in a reputable international journal.
6. Copies of participation certificates, best paper certificates, and other relevant certificate should be handed over to the Research committee.



A handwritten signature in black ink, appearing to be "J. M. ...", written over the printed name "PRINCIPAL".

PRINCIPAL

Arts, Commerce & Science College, Kharepatan,  
A/p. Kharepatan, Tal. Kankavli, Dist. Sindhudurg.